



Orange Coast Gakuen, Inc.
P.O. Box 26042
Santa Ana, CA 92704

ACH AUTHORIZATION LETTER

Authorization Agreement for Direct Payments (ACH DEBITS)

I (we) hereby authorize Orange Coast Gakuen Inc., hereafter called THE COMPANY, to initiate debit entries for tuition and Parents Association fees to my (our) bank account indicated below at the depository financial institution named below, hereafter called DEPOSITORY, and to debit the same from such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provision of U.S. law.

DEPOSITORY(Bank Name) _____

Banking Routing Number* _____ Account Number _____

Type: Checking ____ Savings ____

(*9 digit number located in left hand bottom of check. Or provide a photocopy of a void check)

The debit transaction from the DEPOSITORY will occur on the final business day of the each month during the school year. Debit entries are subject to change by THE COMPANY as tuition and or parents association fees change.

Any service charge(s) imposed on THE COMPANY by DEPOSITORY and other institutions due to a rejection notification for any reason shall be immediately reimbursed to THE COMPANY by ACCOUNT HOLDER(S). A separate ACH transaction will be executed to debit the cost.

I (we) certify that I (we) are/am the authorized user(s) of this bank account and will not dispute these scheduled transactions with my bank, so long as the transactions correspond to the terms indicated in this authorization form.

The authorization is to remain in full force and effect until THE COMPANY has received written notification from me (or both of us) of its termination in such time and in such manner as to afford THE COMPANY and DEPOSITORY a reasonable opportunity to act on it.

ACCOUNT HOLDER (name) _____

Signature _____

*ACCOUNT HOLDER (name) _____

*Signature _____

*Both ACCOUNT HOLDER’S authorization and signatures are required for joint banking accounts.

Please return this completed form to the Treasurer’s Office or mail to:
Orange Coast Gakuen
P.O. Box 26042 * Santa Ana, California 92799